

## International Protocol & Diplomacy Consultant Training & Certification 2022

### Registration Form and Trainee Profile

London, England, United Kingdom

23<sup>rd</sup> – 27<sup>th</sup> May 2022

3<sup>rd</sup> – 7<sup>th</sup> October 2022

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Last five (5) characters of your Passport Number \_\_\_\_\_

Nationality \_\_\_\_\_ Date of Birth (day/month) \_\_\_\_\_

Postal Address \_\_\_\_\_

Postal Address \_\_\_\_\_

Country \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone \_\_\_\_\_ Mobile \_\_\_\_\_

Email Address \_\_\_\_\_

Company, School or Organisation \_\_\_\_\_

Career or Volunteer Field \_\_\_\_\_

Person to contact in case of an emergency \_\_\_\_\_

PHOTO

- I have read, understand and accept the Terms and Conditions set forth by International Etiquette and Protocol Academy of London Ltd. I fully understand that the materials and observations accorded during my training are uniquely for my sole usage and as such, they are non-transferable to any third party, whether certified or not. I agree to not film or record any portion of the programme. I also understand that payment is non-refundable; however, should an urgent matter arise, I may defer my participation to another programme and date.*
- I have read the Privacy Policy at [www.iepalondon.com](http://www.iepalondon.com). I agree to the terms and give International Etiquette and Protocol Ltd consent to collect, use, store and share my personal information as outlined.*

Signature \_\_\_\_\_

## International Protocol & Diplomacy Consultant Training & Certification

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### Investment (London): £5,595.00\* (GBP)

- Enclosed is the total payment in the amount of £5,595.00\*
- Enclosed is a deposit in the amount of £2,797.50\* (The balance is due six (6) weeks prior to your selected training date.)
- Returning consultants only:** Less 10% - Enclosed is total payment in the amount of £5,035.50\*

\* Applicable sales tax will be added, e.g. VAT.

\*\* You may be eligible to receive a refund for VAT. Please check with your accountant directly.

\*\*\* Training may be eligible for a tax write-off for continuing education. Check with your accountant.

Do you have any **dietary restrictions**?  No.  Yes. If yes, please state them here.

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Please print your name below, in capital letters, **as you wish it to appear on your Certificate.**

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For what territory are you registering? (Country ) \_\_\_\_\_

How did you hear about us?

- Recommendation/Word of mouth
- Embassy Magazine
- PDI - POA
- LinkedIn
- Google or another internet browser
- Other (please specify) \_\_\_\_\_

### Training Dates 2022 (please tick your preferred month)

- 23<sup>rd</sup> through 27<sup>th</sup> **May** 2022
  - 3<sup>rd</sup> through 7<sup>th</sup> **October** 2022

### Method of Payment

Upon receipt of the completed Registration Form, an invoice will be forwarded to enable payment to be made via bank transfer.

Please list your surname as the reference on your payment.

Office Use Only: Registration received \_\_\_\_\_ Payment received \_\_\_\_\_

## International Protocol and Diplomacy Consultant Training & Certification

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### Please Return To

Brooke Pascale  
Training & Programme Coordinator

**Email** bpascale@mindingmanners.com

**Telephone** +44 (0)20 393 00877

### Postal Address

International Etiquette & Protocol Academy of London  
Suite 81, 272 Kensington High Street  
Kensington, London W8 6ND  
England, United Kingdom

### TRAINEE PROFILE

Please provide a brief C.V. (resumé) of relevant career and/or life experiences so that we may get to know you better.

Please list any other protocol training, etiquette training, international relations experience or related credentials? \_\_\_\_\_

Do you have any teaching or training facilitator experience?  Yes  No

Have you ever participated in cross-cultural awareness training?  Yes  No

What strengths or special skills do you currently have that will benefit you in your career as a protocol and diplomacy consultant? \_\_\_\_\_

What special skills do you wish to nurture over the next few years? \_\_\_\_\_

What are your personal business strengths? \_\_\_\_\_

Please list any etiquette or protocol books that you have read recently. \_\_\_\_\_

Would you like to share anything else with us before the training session? \_\_\_\_\_

*Thank you!*

We very much look forward to welcoming you soon.