

International Business Etiquette & Cross-Cultural Specialist
Consultant Training & Certification 2020

Registration Form and Trainee Profile

London, England, United Kingdom

First Name _____

Last Name _____

Nationality _____ Age _____

Mailing Address _____

Mailing Address _____

Country _____ Postal Code _____

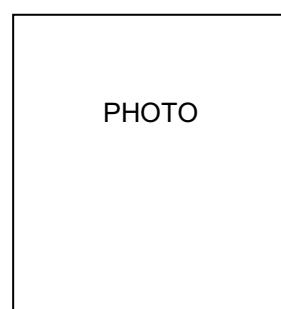
Telephone _____ Mobile _____

Email Address _____

Company, School or Association _____

Career or Volunteer Field _____

How did you hear about us? _____



I have read, understand and accept the Terms and Conditions set forth by the International Etiquette & Protocol Academy of London. I fully understand that the materials and observations accorded during my training are uniquely for my sole usage and as such, they are non-transferable to any third party, whether certified or not. I agree to not film or record any portion of the programme. I also understand that payment is non-refundable; however, should an urgent matter arise, I may defer my participation to another programme and date.

Signature _____

Investment (London): £5,595.00 (GBP) plus VAT at 20%

- Enclosed is the total payment in the amount of £6,714.00
- Enclosed is a deposit in the amount of £3,357.00 (The balance is due six (6) weeks prior to your selected training date.)
- Returning consultants only:** Less 10% - Enclosed is total payment in the amount of £6,042.60.

* You may be eligible to receive a refund for VAT. Please check with your accountant directly.

* Training may be eligible for a tax write-off for continuing education. Please check with your accountant directly.

Certified International Business Etiquette & Cross-Cultural Specialist
Consultant Training & Certification

Do you have any **dietary restrictions**? No. Yes. If yes, please state them here.

Please print your name below, in capital letters, **as you wish it to appear on your Certificate**.

For what territory are you registering? (Country) _____

Training Dates 2020 (please tick your preferred dates):

<input type="checkbox"/> 24 th – 28 th February
<input type="checkbox"/> 8 th – 12 th June
<input type="checkbox"/> 5 th – 9 th October

Method of Payment:

Upon receipt of the completed Registration Form, an invoice will be forwarded to enable payment to be made via bank transfer. All other payment forms will incur a 5% administration fee (including cash, cheques, credit and debit card payments).

Please list your surname as the reference on your payment.

Office Use Only: Registration received _____ Payment received _____

Please Return To:

Ms Christine Pearce
International Business Director

Email: cpearce@mindingmanners.com **Telephone:** +44 (0)20 7938 2094

Postal Address:

International Etiquette & Protocol Academy of London
Suite 81, 272 Kensington High Street
Kensington, London W8 6ND
England, United Kingdom

TRAINEE PROFILE

Please provide a brief C.V. (resumé) of relevant career and/or life experiences so that we may get to know you better.

Please list your other etiquette training, certification or credentials? _____

Do you have any corporate work experience? Yes No

Do you have any international work or living experience? Yes No

What strengths or special skills do you currently have that will benefit you in your new career as an etiquette consultant? _____

What special skills do you wish to nurture over the next few years? _____

What are your personal business strengths? _____

Please list any etiquette books that you have read recently. _____

Would you like to share anything else with us before the training session? _____

Thank you!

We very much look forward to welcoming you soon.