

REGISTRATION FORM

The Finishing Touch™ 2024

British & International Social Etiquette, Dining Etiquette, Image, Poise & Decorum

First Name _____

Last Name _____

Nationality _____ Age _____

Postal Address _____

Postal Address _____

Postal Code _____ Country _____

Telephone/Mobile (including country code) _____

Email Address _____

Company, School or Association Name _____

Career or Volunteer Field _____

Emergency contact: name and mobile number _____

How did you hear about us? _____

PHOTO

Please read the following statements, tick both boxes if you agree and then sign.

I agree to Minding Manners International's full Terms and Conditions as found at www.mindingmanners.com. I also accept that this programme is for self-enhancement only. Accordingly, reproduction of the materials provided is strictly reserved for those who participate in the Train-The-Trainer programme and receive relevant training and certification through the International Etiquette and Protocol Academy of London. I understand that audio recording and video recording are both prohibited. I also understand that payment is non-refundable; however, should an urgent matter arise, I may defer my participation to another programme and date.

I have read the Privacy Policy at www.mindingmanners.com. I agree with the terms and Minding Manners International and its parent company International Etiquette and Protocol Academy of London Ltd consent to collect, use, store and share my information as outlined.

Signature _____

Training Dates 2024 (please tick your preferred month)

4th – 8th March

15th – 19th July

28th October – 1st November

Investment (London) £1,695.00 (GBP) plus applicable tax at 20%

Enclosed is the total payment in the amount of £2,034.00

Enclosed is a deposit in the amount of £1,017.00 (The balance is due six (6) weeks prior to your selected training date.)

* You may be eligible to receive a refund for VAT. Please check with your accountant directly.

* Training may be eligible for a tax write-off for continuing education. Please check with your accountant.

Method of Payment

Upon receipt of the completed Registration Form, an invoice will be forwarded to enable payment to be made via bank transfer.

Please list your surname as the reference on your payment.

Dietary Restrictions Yes (Please list below) No

Have you attended any other etiquette programmes? If yes, please list.

In which of the course topics are you most interested?

Is there anything special you would like to share with us?

Registration priority is based on the order in which Registration Form & Payment are received. This Registration Form requires a signature, accordingly, please sign and return it to Brooke Pascale via email on bpascale@mindingmanners.com. Please note that upon receipt of payment you will receive a **Confirmation of Receipt**. A further **Welcome Letter** with **final Programme details** will be sent prior to the training. We look forward to welcoming you soon!

Office Use Only: Registration received _____ Payment received _____