

REGISTRATION FORM

Minding
Manners

Art of Entertaining During the Festive Season

The Etiquette of Entertaining at Christmas

First Name _____

Last Name _____

Nationality _____ Age _____

Mailing Address _____

Mailing Address _____

Country _____ Postal Code _____

Telephone _____ Mobile _____

Email Address _____

Person to contact in case of an emergency _____

How did you hear about us? _____

I have read and understand Minding Manners' full Terms and Conditions at www.mindingmanners.com and further accept that this general programme is for self-enhancement only. Accordingly, reproduction of the materials provided is strictly reserved for those who participate in the Train-The-Trainer programme and receive relevant training and certification. I also understand that payment is non-refundable; however should an urgent matter arise, I may defer my participation to another scheduled programme date.

I agree Signature _____

Programme & Investment for London 2014

Tuition £330 + VAT at 20% = Total £396

(You may be eligible to receive a refund for VAT. Please check with your accountant directly.)

Method of Payment

Cheque (from UK Sterling account, at least 4 weeks in advance)

Visa, MasterCard or American Express (via PayPal)

Bank Wire Transfer (please list your surname as the reference)

Account Name:	Minding Manners Limited
Account Number:	42689170
Bank:	HSBC
Branch ID Code:	MIDLGB2104L
Sort Code:	40-22-26
IBAN Code:	GB62MIDL40222642689170
SWIFT Code (BIC):	MIDLGB22

Dietary Requirements Yes (Please list) _____ No

Registration priority is based on the order in which Registration Form & Payment are received.
This Registration Form requires a signature, accordingly, please sign, scan and return it to Christine Pearce via email on cpearce@mindingmanners.com, or fax on +44 (0)845 123 3701, or post to Minding Manners at the postal address listed below. Please note that upon receipt of payment you will receive a **Confirmation of Receipt**. A further **Welcome Letter**, along with the **Training Studio address** and **final Programme details** will be sent prior to the training. We look forward to welcoming you soon!

Office Use Only: Registration received _____ Payment received _____