

Admissions Requirements

Thank you for your consideration and interest in Le Manoir's etiquette programme *The French Touch*®. Kindly review the following requirements and, if you meet them, we invite you to submit the Application Form.

- Registration for this programme is reserved for women 21 years and older. There is no upper age limit.
- A level of spoken English sufficient to allow you to actively participate in the course (we recommend that you have an English Language level equivalent to B2 on the CEFR (the Common European Framework of Reference for Languages)).
- Completed Application Form, including the last five digits of your passport. (The actual passport will be requested on the day of your arrival.)
- A passport valid for the duration of the course plus three months.
- Applicable visa, if required.
- A personal statement of motivation highlighting your interest in the programme.
- A CV (résumé).
- We strongly recommend that you take out Travel and Cancellation Insurance in case you need to amend your plans for any reason.
- Payment of the programme fee, accommodation fee and applicable taxes.
- A deposit is due in the sum of £4,260. The balance payment is due at least eight weeks prior to the commencement date.
- If you work for the media directly or indirectly, please disclose it on the Application Form. To write an article of any sort, written permission is required from our Director.



Personal Information

Full Name	:	<input type="text"/>	<input type="text" value="Photo"/>			
Nationality	:	<input type="text"/>				
Date of Birth	:	<input type="text"/>				
Postal Address	:	<input type="text"/>				
City/State/Region	:	<input type="text"/>				
Country	:	<input type="text"/>				
Email	:	<input type="text"/>				
Phone Number	:	<input type="text"/>				
Passport country and last 5 digits	:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Emergency contact name, relationship and telephone number	:	<input type="text"/>				

Please read the following statements, tick both boxes if you agree and then sign.

- I meet the Admissions Requirements and agree to Le Manoir's full Terms and Conditions as found at www.lemanoirfrance.com. I also accept that this programme is for self-enhancement only. Accordingly, reproduction of the materials provided is prohibited. Audio recording and video recording are also prohibited. I understand that payment is non-refundable; however, should a justified urgent matter arise, I may be able to defer my participation to another date.
- I have read the Privacy Policy at www.lemanoirfrance.com. I agree with the terms of Minding Manners International and its parent company International Etiquette and Protocol Academy of London Ltd's consent to collect, use, store and share my information as outlined.

Signature

Training Dates (please tick your preferred month)

- June Sunday 22nd - Saturday 28th
- September Sunday 7th - Saturday 13th

Investment

The French Touch® Programme Fee

£3,600.00 (GBP)

VAT (Value Added Tax) at 20%

Accommodation fee

Six nights: Arrival on Sunday afternoon between 2pm - 5pm, departure on Saturday morning by 10am.

Please select one:

- Tier 1 £660 + VAT
- Tier 2 £840 + VAT
- Tier 3 £1,020 + VAT
- Tier 4 £1,290 + VAT

Please note that accommodation is reserved on a first come-first served basis and requires a minimum deposit of £660. The balance may be paid up to eight weeks prior to the programme's start date.

Booking Options

- I am making the total payment in the amount of £
(Programme Fee + Accommodation + 20% VAT Tax)
- I am making a deposit payment in the amount of £4,260
(Programme Fee + 20% VAT Tax)
- I am an IEPA London Certified Consultant and qualify for a 10% reduction off the programme fee.
- I am a returning client and qualify for a £150 reduction.

** You may be eligible to receive a refund for VAT. Please check with your accountant directly.*

Method of Payment

Upon receipt and acceptance of the completed Application Form, an invoice will be forwarded to enable payment to be made via bank transfer.

Please list your surname as the reference on your payment.

Participant Profile

What are your personal goals for participating in The French Touch®?

Are there any foods you cannot eat due to religious or medical reasons?

Please list any other etiquette courses you have attended and in which country.

Are you a journalist or do you work for the media?
If yes, please disclose the details below.

Yes

No

Do you speak French?

Yes

No

How did you hear about us?

Is there anything else you would like to share with us?

*Thank you. We very much look forward to welcoming you soon.
Please return the Application Form to Christine at cpearce@mindingmanners.com*