

## International Business Etiquette & Cross-Cultural Specialist Consultant Training & Certification 2024

### Registration Form and Trainee Profile

London, England, United Kingdom or Online

First Name _____	Image  PHOTO
Last Name _____	
Nationality _____ Date of Birth (day/month) _____	
Last five (5) characters of your Passport Number _____	
Postal Address _____	
Postal Address _____	
Country _____ Postal Code _____	
Telephone _____ Mobile _____	
Email Address _____	
Company, School or Association _____	
Career or Volunteer Field _____	
Do you have any dietary restrictions? (face-to-face training) If yes, please state here _____	
Person to contact in case of emergency (face-to-face training) _____	
How did you hear about us? _____	
Please print your name below, in capital letters, as you wish it to appear on your Certificate _____	
For what territory are you registering? (Country) _____	

*I have read, understand and accept the Terms and Conditions set forth by International Etiquette and Protocol Academy of London Ltd. I fully understand that the materials and observations accorded during my training are uniquely for my sole usage and as such, they are non-transferable to any third party, whether certified or not. I agree not to film or record any portion of the programme. I also understand that payment is non-refundable; however, should an urgent matter arise, I may defer my participation to another programme and date.*

*I have read the Privacy Policy at [www.iepalondon.com](http://www.iepalondon.com). I agree to the terms and give International Etiquette and Protocol Ltd consent to collect, use, store and share my personal information as outlined.*

**Signature** \_\_\_\_\_

**Investment (London group session) £5,695.00\* (GBP)**

- Enclosed is the total payment in the amount of £5,695.00\*
- Enclosed is a deposit in the amount of £2,847.50\* (The balance is due six (6) weeks prior to your selected training date.)
- Returning consultants only** Less 10% - Enclosed is total payment in the amount of £5,125.50\*.

**Investment (Online group session) £4,595.00\* (GBP)**

- Enclosed is the total payment in the amount of £4,595.00\*
- Enclosed is a deposit in the amount of £2,297.50\* (The balance is due six (6) weeks prior to your selected training date.)
- Returning consultants only** Less 10% - Enclosed is total payment in the amount of £4,135.50\*.

**Investment (Online self-paced individual session) £4,995.00\* (GBP)**

- Enclosed is the total payment in the amount of £4,995.00\*
- Enclosed is a deposit in the amount of £2,497.50\* (The balance is due six (6) weeks prior to your selected training date.)
- Returning consultants only** Less 10% - Enclosed is total payment in the amount of £4,495.50\*.

\* Applicable sales tax will be added, e.g. VAT.

\*\* You may be eligible to receive a refund for VAT. Please check with your accountant directly.

\*\*\* Training may be eligible for a tax write-off for continuing education. Check with your accountant.

**Training Dates 2024 (please tick your preferred dates)**

**London**

4th – 8th November

**France**

13th – 17th May

**Online**

5th February – 1st March  
Self-paced start date

**Method of Payment**

Upon receipt of the completed Registration Form, an invoice will be forwarded to enable payment to be made via bank transfer. Please list your surname as the reference on your payment.

Please return this form to Ms Brooke Pascale, Training & Programme Coordinator

**Email** bpascale@mindingmanners.com      **Telephone** +44 (0)20 393 00877

Office Use Only: Registration received \_\_\_\_\_ Payment received \_\_\_\_\_

## Trainee Profile

Please provide a brief C.V. (resumé) of relevant career and/or life experiences so that we may get to know you better.

Please list your other etiquette training, certification or credentials? \_\_\_\_\_

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Do you have any corporate work experience?    Yes    No

Do you have any international work or living experience?    Yes    No

What strengths or special skills do you currently have that will benefit you in your new career as an etiquette consultant? \_\_\_\_\_

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What special skills do you wish to nurture over the next few years? \_\_\_\_\_

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What are your personal business strengths? \_\_\_\_\_

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Please list any etiquette books that you have read recently. \_\_\_\_\_

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Would you like to share anything else with us before the training session? \_\_\_\_\_

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*Thank you!*

We very much look forward to welcoming you soon.